



END OF YEAR REPORTS - HERO

Good afternoon parents & caregivers,

As mentioned earlier in the year, we have moved to Hero as our new student management system. In Week 9 of this Term, your child's end of year report will 'go live' on Hero. In order to view your child's report, you will need to create a Hero account by following the below steps.

Step 1 - Download the Hero app using the App Store or Google Play or visit the browser
(<https://our.linc-ed.com/>)

Step 2 - Select 'New User'
Your account will be set up by your school using the email address that you provided when you enrolled your children, use this address to request a password.

Step 3 - Add your email address & select the 'Request Password Link'

Step 4 - Check your email inbox
(Hero will send you an email with a link to follow)

Step 5 - Follow the link inside the email
This will take you to a secure page to enter your chosen password.

After you have completed these steps, your account is all set up and you will be notified when your child's report is live and ready to be viewed either online or on the app.

It is important that you complete these steps and set up your account within the next two weeks. We will be holding a drop in sessions (see dates & times below) to help you set up your account if you are having any difficulty.

Drop in help sessions (located in Room 8):

- Tuesday 1st December at 2.30pm
- Thursday 3rd December at 8.45am

Kind Regards,

Malanie van der Vyver & Julian Adamson